

City of Gaithersburg
AGENDA FOR A REGULAR CITY COUNCIL MEETING
MONDAY, NOVEMBER 19, 2012, 7:30 P.M.
[Meeting Package](#) (PDF format)

City Hall Council Chambers
31 South Summit Avenue
Gaithersburg, Maryland 20877

[From Staff / Outside Correspondence](#) (PDF format)

I. CALL TO ORDER

II. PLEDGE OF ALLEGIANCE

III. INVOCATION

IV. APPROVAL OF MINUTES

- A. Regular Meeting held September 4, 2012
[Background Material](#) (PDF format)
- B. Regular Meeting held October 15, 2012
[Background Material](#) (PDF format)

V. CONSENT ITEMS

(Resolutions for approval by the City Council that do not need discussion)

- A. Resolution of the Mayor and City Council Authorizing the City Manager to Enter into a Contract to Provide Snow Removal Services for the City of Gaithersburg
[Background Material](#) (PDF format)
- B. Resolution of the Mayor and City Council Authorizing the City Manager to Enter into a Contract for Architectural and Engineering Services for the Gaithersburg Senior Center
[Background Material](#) (PDF format)

VI. PRESENTATIONS

- A. Proclamation of the Mayor and City Council Designating November 2012 as “National American Indian and Alaska Native Heritage Month” in the City of Gaithersburg
[Background Material](#) (PDF format)
- B. 2012 Third Quarter Employee Recognition Awards
[Background Material](#) (PDF format)

VII. PUBLIC COMMENTS

(Public is invited to speak on any subject that is not a public hearing topic on tonight’s agenda - each speaker three minutes)

VIII. FROM THE MAYOR AND CITY COUNCIL/ANNOUNCEMENTS

[Background Material](#) (PDF format)

IX. FROM THE ACTING CITY MANAGER

X. ECONOMIC DEVELOPMENT UPDATE

XI. ORDINANCES, RESOLUTIONS, AND REGULATIONS

(Ordinances, resolutions, and regulations to be introduced or adopted following appropriate procedures required by the City Code, or resolutions that may require discussion by the Mayor and Council prior to approval)

- A. Resolution of the Mayor and City Council Authorizing the City Manager to Negotiate and Execute a Note and Covenant and a Payment in Lieu of Taxes (PILOT) Agreement with Montgomery Housing Partnership, Inc. for the Purchase and Renovation of 439 North Frederick Avenue
[Background Material](#) (PDF format)
- B. Resolution of the Mayor and Council Authorizing the City Manager to Negotiate and Execute an Economic Development Incentive Agreement with Gene DX
[Background Material](#) (PDF format)

XII. PUBLIC HEARING

An Ordinance to Amend Chapter 17 of the City Code Entitled “Personnel” by Adding Section 17-2.1, Entitled “Reporting of Improper or Illegal Acts”
[Background Material](#) (PDF format)

XIII. STAFF GUIDANCE

(Discussion by the Mayor and Council about previous public hearing topics and other policy matters)

- A. Presentation from the Metropolitan Washington Council of Governments on Regional Activity Centers
[Background Material](#) (PDF format)
- B. Staff Presentation on the Proposed Planning Designations in Accordance with Plan Maryland and the Sustainable Growth & Agricultural Preservation Act
[Background Material](#) (PDF format)

XIV. FROM THE CITY ATTORNEY AND OTHER STAFF

XV. ADJOURNMENT

EXECUTIVE SESSION ANNOUNCEMENT

Notice to the general public is hereby given that the Mayor and City Council of Gaithersburg plans to conduct a closed Executive Session immediately following its scheduled regular meeting on Monday, November 19, 2012, at City Hall. The meeting is proposed to be closed pursuant to the State Government Article of the Annotated Code of Maryland, Section 10-508(a)(1)(i) to discuss the appointment, employment, assignment, promotion, discipline, demotion, compensation, removal, resignation, or performance evaluation of appointees, employees, or officials over whom it has jurisdiction. The topic to be discussed is the City Manager hiring process. The closed executive session will be conducted pursuant to a motion properly adopted during the session of the Mayor and City Council on Monday, November 19, 2012.

WORK SESSION ANNOUNCEMENT

Notice to the general public is hereby given that the Mayor and City Council of the City of Gaithersburg will conduct a work session on Monday, December 10, 2012 at City Hall to receive annual briefings from the Gaithersburg Senior Advisory Committee, Multicultural Affairs Committee, Olde Towne Advisory Committee and the Police Advisory Committee.

This agenda is subject to change. Mayor and City Council Meetings are broadcast Live on Comcast Channel 13, RCN Channel 13 and Verizon FiOS Channel 25 within the City of Gaithersburg limits. Replays of the meeting air daily at 7 a.m. and 7 p.m. Live and archived meetings can be viewed on the internet at www.gaithersburgmd.gov/tv. Meetings are also broadcast live county wide on Comcast Channel 190.

THE NEXT REGULAR MEETING OF THE MAYOR AND CITY COUNCIL
WILL BE HELD MONDAY, DECEMBER 3, 2012, 7:30 P.M. AT THE
CITY HALL COUNCIL CHAMBERS
31 SOUTH SUMMIT AVENUE

TO CONFIRM ACCESSIBILITY ACCOMMODATIONS,
PLEASE CONTACT DORIS STOKES AT
CITY HALL, **301-258-6310**

Hand held signs brought into the Council Chambers may not be displayed in a manner which
disrupts the meeting, blocks the view of spectators or cameras and poses a safety
concern [e.g., signs mounted on stakes]. Your cooperation is appreciated.

This electronic version of materials related to applications before the City of Gaithersburg Mayor and City Council is provided as a courtesy to interested parties. This is not the official record of matters before the Mayor and City Council and the City of Gaithersburg cannot guarantee the accuracy of electronic transmissions. Click here to view the [City of Gaithersburg Website Disclosure Statement](#). Materials provided electronically are provided as submitted by applicants; the City of Gaithersburg is not responsible for materials submitted by applicants. All materials included in this transmission are subject to change. The official record of any matter before the Mayor and City Council is available for inspection by the public during regular business hours at City Hall, 31 South Summit Avenue, Gaithersburg, Maryland 20877.

[Guidelines for PowerPoint Presentations at Mayor and Council Meetings](#)

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